



**MINUTES
CARLISLE COMMUNITY SCHOOL
Regular Board Meeting
Monday, October 10, 2016, 5:30 p.m.
Carlisle Community School Board Room**

President James called to order the October 10 regular board meeting at 5:30 p.m.

Directors Present: Susan James, President
Jenny Foster, Vice President
Kyle Chambers
Art Hill
John Judisch

Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

Closed Session per Iowa Code §21.5(1)(c)

Motion by Hill to go into closed session per Iowa Code §21.5(1)(c). Seconded by Judisch.

Roll Call Vote: James-aye, Hill-aye, Judisch-aye, Chambers-aye, Foster-aye. Motion carried unanimously. The board entered into closed session at 5:32. Consensus by the board members to come out of closed session at 5:55.

The board took a short break and resumed the open meeting at 6:00 p.m.

Policy code 801.5 should be 801.7 under agenda item 8.H.

Motion by Judisch to approve the agenda as amended. Seconded by Foster. Motion carried unanimously.

Motion by Judisch to approve the minutes of the public hearing, annual meeting and regular board meeting on September 12. Seconded by Chambers. Motion carried unanimously.

Visitors – No visitors

Board Communication – Susan James received a letter from IASB notifying the board of an open director position from District #8 on the IASB Board of Directors if anyone from the board is interested.

IASB Communication - None

Updates/Information

A. Early Literacy Assessments – FAST (K-5) – Mr. Norton presented the FAST testing data for grades K-5. The results from the K-3 FAST testing are: 1) Kindergarten letter sounds were 5% higher than last year's fall score. 2) The first grade composite score was 7.4% higher and 25% higher in sentence reading than last year's scores. 3) Second grade reading fluency scores were 1.5% higher and accuracy was 2.4% higher than last year's scores. 4) Third grade reading fluency scores were 4.2% lower than last year's scores while accuracy remained the same. Overall scores indicate a need to strengthen Core literacy instruction in the classroom. This will be done through the Walk to Read program, the work of the Response to Intervention team, research-based tiered interventions, weekly progress monitoring and professional development focused on reading and writing. Parents were informed of their child's scores.

CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO



The next testing is in January. This is the first year of using the FAST test at the Hartford building. The results for grades 4-5 are: 1) 68% of the fourth graders are adequately progressing as compared to the state average of 64%. 2) 65% of the fifth graders are adequately progressing which is the state average. The scores are slightly higher than previous years but still not where we want them to be. The data team will be reviewing results and placing students into quadrants based on scores to identify specific interventions. Students will be progress monitored weekly. Special education teachers and interventionists will work with the Building Leader Coordinator on how to best serve the students.

B. Mentoring & Teacher Development – Dana Lillis asked two teachers to talk about the mentoring program based on their year-end reflection from last year. She also had the two teachers speak to the new teachers this school year. Micaela Anderson (third grade teacher) came from Nebraska last school year. She reflected on the administration presence in the buildings, District professional development offerings and team collaboration which has made her feel more confident as a teacher. Michael Koziak (band teacher) spoke about the benefits of the mentoring program, especially as he was new to teaching, new to Iowa and new to the District. Being assigned a mentor and then meeting with all the new teachers and their mentors periodically was very beneficial. This year there are 26 teachers and 26 mentors in the program. Mentoring is a big part of the TLC money the District receives. Mr. Amos recognized Dana Lillis and Brandon Eighmy for the great job they do in leading the program.

C. PLTW Secondary Programs – Dana Lillis introduced Aaron Hahn and Allison Mohr to speak about the PLTW classes they teach. Brienne Eginoire was unable to attend but did provide a PowerPoint presentation. Mr. Hahn teaches the computer science class at the high school where students learn to deconstruct problems and create solutions. They learn to collaborate and communicate the effects of computation. It is a career-oriented class. Two students, Megan Nablo and Connor Smalley, provided positive comments about the class. Mrs. Mohr teaches the Gateway Program at the middle school. Sixth grade covers design and modeling. Seventh grade studies automation and robotics in our society. The eighth grade's topic is medical detective. Mrs. Eginoire teaches biomedical science at the high school. Mrs. Lillis thanked the teachers for their time commitment for training and their enthusiasm. She also thanked the technology team and the board for their support of the programs. Mr. Amos also thanked the teachers. The board asked if there would be new classes added for the next school year to further the current program offerings. This would depend on budget, scheduling and staffing.

D. ACT Data Team – Mr. Amos reported on the ACT Data Team meeting. The team looked at the junior and senior report and at detailed student reports. There seems to be a correlation between the courses taken and performance scores. Those students who took higher level classes and more years of a subject (such as 4 years of math vs. 3 years) positively impacted their performance. Results show there is a need to work on text complexity. Springboard does use complex text. The team will be working on: 1) completing a core class instruction/content correlation with ACT standards, 2) a deeper analysis of course progressions and offerings in math and science, 3) following-up with students on ACT performance and identify strengths and growth areas prior to the ACT prep program, and 4) looking at the ACT prep program structure based on the data from standards correlation and ACT sub scores.

Business/Action Items

A. Award Bid for HS Renovation Project

The District received five bids for the high school renovation project. The bids, which included the base bid and three alternate bids, are as follows: DDVI (Indianola, IA) - \$4,142,276, Hansen Company (Johnston, IA) - \$4,493,600, Lansink Construction (Johnston, IA) - \$4,288,000, Pro Commercial (Huxley, IA) - \$4,282,798, and Edge Commercial (Grimes, IA) - \$4,393,700. The bids did come in lower than projected. This may allow the District to install classroom projectors and door hardware per unit price no.



2 and 3. The board will take action on this at a later meeting. Mr. Amos and Mr. Polito will serve as District contacts for the project.

Motion by Judisch to award the bid for the HS renovation project including alternates 1, 2 and 3 for 4,142,276 to DDVI. Seconded by Chambers. Motion carried unanimously.

B. Award Construction Contract for HS Renovation Project

District's legal counsel has reviewed the construction contract.

Motion by Judisch to approve the construction contract to DDVI for the HS renovation project. Seconded by Foster. Motion carried unanimously.

C. Construction Special Testing Services, Terracon

Terracon's services will be for soil and materials testing for the proposed amount of \$7,956. Terracon has provided similar services for the District in past projects.

Motion by Judisch to approve the special testing services agreement with Terracon. Seconded by Chambers. Motion carried unanimously.

D. Resolution to Consider Participation in the Instructional Support Program and to Schedule a Public Hearing

The District is one of six districts in the state that do not have an ISL (Instructional Support Levy) and the only one in Warren County. Mr. Amos is proposing a board approved ISL and that the overall District levy will not increase because of the ISL. The proposed focus for the ISL, with the board's approval, would be 1) K-5 specials/fine arts staffing, 2) Increased learning opportunities (STEM/PLTW, Advance Placement) and 3) Professional Development. The board would be able to establish the amount of the levy each year for the next five years. With not much increase in enrollment and focus on increased achievement, the ISL will provide funding to support teaching and learning for our students.

Motion by Foster to approve the Resolution to Consider Participation in the Instructional Support Program and to Schedule a Public Hearing. Seconded by Hill. Motion carried unanimously.

E. Education Service Contract, Sioux City CSD

Motion by Judisch to approve the Education Service Contract with Sioux City CSD. Seconded by Foster. Motion carried unanimously.

F. Special Education Contracts, Ankeny

Motion by Judisch to approve the special education contract with Ankeny. Seconded by Hill. Motion carried unanimously.

G. Provision of Supporting Documentation, Ankeny and Southeast Polk CSD

The documentation to be provided by Ankeny and Southeast Polk will allow the District to submit claims for Medicaid reimbursement to help with the cost of special education services.

Motion by Foster to approve the Provision of Supporting Documentation Contracts with Ankeny and Southeast Polk CSD. Seconded by Judisch. Motion carried unanimously.

H. First Reading of Board Policy Code 201, 202.3, 202.4, 403.1, 704.2R1 and 801.7

The board policy codes are being updated per recent legislation. Codes 201, 202.3 and 202.4 relate to filling a vacancy on the school board through an appointment until the next regular election or the calling of a special election. Policy code 403.1 changes are due to the legislation that no longer requires new hires to have a physical examination except for bus drivers. The board discussed whether to still require a



physical of all new hires. Board policy code 704.2R1 provides for written procedures for post-issuance compliance regarding tax exempt bonds. Board policy code 801.7 is being deleted because it is a duplicate of codes 705.1 and 802.3.

Motion by Hill to approve the first reading of board policy code changes for codes 201, 202.3, 202.4, 704.2R1 and the deletion of code 801.7. Seconded by Foster. Motion carried unanimously.

Motion by Foster to approve the first reading of board policy code 403.1. Seconded by Hill. Ayes – James, Hill, Chambers, Foster; Nays – Judisch. Motion carried.

I. Resignations for 2016-2017

a. Patricia Taylor Bus Driver

J. New Hires for 2016-2017

a. Kris Hill Mentor

b. Kim Flagor Mentor

c. Kelly Ashworth Mentor

Motion by Judisch to approve the resignation and new hires for 2016-2017 as presented. Seconded by Foster. Ayes – James, Judisch, Chambers, Foster; Abstaining – Hill. Motion carried.

Motion by Judisch to approve the presentation of bills in the amount of \$481,089.10. Seconded by Foster. Motion carried unanimously.

Motion by Foster to approve the September 2016 financial reports. Seconded by Chambers. Motion carried unanimously.

Mr. Amos's Report

*Enrollment – Count Day was October 3. Mr. Amos presented a chart of the number of students attending Carlisle as compared to last year at this time, the end of the 2015-16 school year and projected enrollment. The number is down from the end of the 2015-16 school year and the projections and slightly higher than this time last year. This year's senior class is a small class. We are not seeing large increases in enrollment currently. Certified enrollment does only include resident students of the District.

*COPS Grant – The city received a grant for an SRO (School Resource Officer). The officer will be present in the school buildings and at events as requested. This position will be a resource for students and help build positive relationships with the police. The main focus will be with grades 6-12. Mr. Amos will be working with the Chief of Police in the selection process and establishing evaluation criteria. The cost to the District is \$20,000 for the next four years. Mr. Amos was interviewed by the Record Herald regarding the SRO grant.

*Math Parent Night – The District has held two math parent nights, one at the high school and one at the middle school. Mr. Amos thanked Dana Lillis and the math teachers for their time and efforts. Parents have had positive comments and feedback from the two nights. Grades K-5 will have their Math Night on November 3.

*PLC Conference – The PLC Conference is October 19-21. Susan James will be attending but can only attend part of the conference. If another board member is interested in attending, let Mr. Amos know.

*Tunnel Light – It was asked if there was any progress from the City regarding installing a light in the tunnel. The City Council says that it is a budgetary issue. Mr. Amos will continue to work towards getting a light installed. The tunnel is scheduled to open October 17. The District did receive an invoice from the City for \$20,000 for contribution to the tunnel. The invoice does state that the District's contribution to the tunnel relieves them from any responsibility for installing a sidewalk along the middle school and Scotch Ridge Road.

CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO



CARLISLE COMMUNITY SCHOOL

www.carlislecsd.org

The next regular school board meeting is November 14, 2016, 6:00 p.m., Carlisle Community School Board Room.

Motion by Judisch to adjourn the October regular board meeting. Seconded by Foster. Motion carried unanimously.

Meeting adjourned at 8:07 p.m.

Susan James, Board President
www.carlislecsd.org

Attest: Jean Flaws, Board Secretary/Business Manager

These minutes will be presented for approval at the November 14, 2016 school board meeting.

CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO

Carlisle Community School
Regular Board Meeting Minutes
10/10/2016
www.carlislecsd.org